

Ward F. Cunningham Rundles, M.D.

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PATIENT PRIVACY POLICY

The office of Ward F. Cunningham-Rundles, M.D., is fully committed to compliance with the HIPAA rules.

We will:

- a) Provide appropriate security for our patient's records.
- b) Protect the privacy of our patient's medical information.
- c) Provide our patients with access to their medical records.
- d) Maintain our patient information and billing processes in a fashion that complies with Federal Laws and Guidelines.

All of my employees undergo training so that they understand and comply with government rules regarding HIPAA. Emphasis is placed on the "PATIENT PRIVACY RULE."

It is my policy to determine appropriate uses of PHI in accordance with the government rules, laws and regulations. I take steps to ensure that this practice does not contribute to the problem of improper disclosure of PHI. I have implemented a Compliance Program that will assist us in preventing inappropriate use of PHI.

It is my policy to listen to my employees and my patients without any thought of penalization if they feel that an event in any way compromises my protecting patient's PHI. If you have any concerns or questions regarding the services you receive from my office, I encourage you to call me.